

DEPARTMENT OF TECHNICAL EDUCATION
GOVERNMENT ENGINEERING COLLEGE,
Badaarapura,Chamarajanara-571313

No. GEC 1 RTI 2014

2022-23

**Sub: Hand Book on Government Engineering College ,
Chamarajnagara, under Central Right to Information Act 2005**

Hand Book under chapter-II Section 4(1)B of the Government of India Information Act 2005 (22 of Central Act 2005) pertaining to Government Engineering College Chamarajanagara, including details of officers & Staff is published here under for the information of the General Public.

**Principal
Government Engineering College.
Chamarajanagar-571313**

**INFORMATION REGARDING CLAUSE 4(1)[b] OF
CHAPTER II OF THE GOVERNMENT OF INDIA
INFORMATION ACT 2005.**

		2022-23
		Government Engineering College.
		Chamarajanagara
		<u>INDEX 4(1) (b)[i] to (xvii)</u>
Sl	Clause	Particulars
1	4(1) (b) (i)	The particulars of its organization, functions and duties.
2	4(1)(b) (ii)	The powers and duties of its officers and employees.
3	4(1)(b) (iii)	The procedure followed in the decision making process, including channels of supervision and accountability.
4	4(1)(b) (iv)	The norms set by it for the discharge of its functions.
5	4(1)(b) (v)	The rules, regulations, instructions, manuals and records, held by it or under its control or used by its employees for discharging its functions.
6	4(1)(b) (vi)	A statement of the categories of documents that are held by it or under its control.
7	4(1)(b) (vii)	The particulars of any arrangement that exists for consultation with, or representation by, the members of the public in relation to the formulation of its policy of administration thereof.
8	4(1)(b) (viii)	A statement of the boards, councils, committees and other bodies consisting of two or more persons constituted as its part or for the purpose of its advise, and as to whether meetings of those boards, councils, committees and other bodies are open to the public, or the minutes of such meetings are accessible for public.
9	4(1)(b) (ix)	A directory of its officers and employees.
10	4(1)(b)(x)	The monthly remuneration received by each of its officers and employees, including the system of compensation as provided in its regulations.
11	4(1)(b) (xi)	The budget allocated to each of its agency, indicating the particulars of all plans, proposed expenditures and reports on disbursements made.
12	4(1)(b) (xii)	The manner of execution of subsidy programs, including the amounts allocated and the details of beneficiaries of such programs.
13	4(1)(b) xiv)	Details in respect of the information, available to or held by it, reduced in an electronic form.
14	4(1)(b) (xv)	The Particulars of facilities available to citizens for obtaining information, including the working hours of a library or reading room, if maintained for public use.
15	4(1)(b) xvi)	The names, designations and other particulars of the Public

4(1)B(i) Particulars of Department, Flow Chart, (in last page) work & Responsibilities

1. Head of the Department: Principal
Name of Department : Government Engineering College
Bedarapura, Chamarajanagara-
560 001.
2. Telephone No. : 08226-220055
- 3 E-Mail : Principal.gecch@gmail.com
4. Website : www.gec-chamarajanagara.ac.in
5. Fax : 08226-220022

The Government Engineering College, Chamarajanagara, is running four engineering academic Departments since 2007. Here, the departments are Civil, Mechanical, Electronics & Communication and Computer Science & Engineering with an office having ministerial staff. Further, number of students 940 and a yearly intake 60 in each branch along with 15% lateral entry in 3rd semester.

The admission process of students to Engineering college is done by centralized selection by Karnataka Examination Authority (KEA) while the approval of students admitted to first year Engineering and lateral entry Diploma students to second year Engineering is granted by the Directorate Technical Education VTU Belgaum.

The college will facilitate to avail the various scholarships for the students according to their legibility, criteria and norms. Few of them listed here are as follows.

1. SC/ST/OBC students from Social welfare department, Chamarajanagara
2. Minority students scholarship
3. Wards of leprosy and HIV parents
4. Kittur Chennamma Scholarship
5. Jindal scholarship, etc

The semesters examination will be conducted in the college on behalf of VTU Belgavi as per their calendar.

4(1)b(ii) Powers and duties of officers/official employees

Peon	To Keep the office neat and tidy to deliver the files/tapals to other sections/departments as per the instructions of the Officers
Second Division Assistant	In charge of the work of Dairing movements, distribution of Receipts/files in the section as per the handbook of procedure.
Typist	In charge of the typing/Computer work at section
Case worker(First Division Assistant)	To attend to the work of case working as per the duties cast on them in the hand book of office procedure.
PA/Stenographer	In charge of receipt of tapals/files of the officer concerned. Typing and stenography work entrusted by the officer concerned
Superintendent	In charge of the allotted sections scrutinizing of files submitted by the case worker as per the hand book of office procedure and as per rules related to the subjects
Registrar	Branch officer in charge of the particular branch scrutiny of files received by the superintendent as per the hand book of office procedure supervision and control of the subordinates and related Government orders, Rules and

	Regulation.
Administrative officer/	Second senior most officer in charge of the Department will report to joint Director on important matters. In charge of financial transaction and responsibility.
Physical Education Director	Preparing of Student for sports activities to participate in University Sports meet
Placement officer	Placement and Training activities , responsible of creating an environment and make students to actively participate in campus recruitment process.
Assistant Professor	Teaching and guiding the student and also perform the administrative work assigned by The principal
Associate Professor	Teaching and guiding the student and also perform the administrative work assigned by The principal
Professor	Teaching and guiding the student and also perform the administrative work assigned by The principal
Principal	He is head of Institute's works as per the DTE and GOK directions and also VTU Belgavi

4(1)b(iii)The procedure followed in the Decision making process including channels of supervision and accountability

Case Worker/SDC	Opening of the new file on receipt of a proposal or processing the receipt in the existing file
Superintendent/Register	Will scrutinize the proposal with all relevant facts and mark the file to Senior officer with a course of action to the adopted
Assistant Administrative officer	Will suggest the suitability or other wise of the course of action suggested, and define the same in the light of the existing provisions of rules or Acts.

4(1)(b) (iv) Norms set for the discharge of functions

	Peon	Carrying out the functions entrusted to him the same day.
	Second Division Assistant (First Division Assistant)	Carrying out the functions entrusted to him the same day Up to 5 days for submission of files/tapals(as per rules)
	Superintendent/Register/ Assistant Administrative officer/ Assistant	To attend to the work on priority and immediate basis
	Director/Accounts officer/ Joint Director/Director	

4(1) b(v) The rules, regulations, instructions manuals records held by them or under their control or used by employees for discharging of functions

1	Karnataka civil Service Rules
2	Service Manuel
3	K.F.C
4	CCA Rules
5	C & R Rules
6	Govt. orders & circulars
7	K.T.C
8	B.M.
9	M.CE
10	Karnataka Education Act 1983

4[1]b[vi] Statement of the categories of documents that are held by it or under its control:

1. Register of Registers
2. Casual Leave Registers
3. Inward Register
4. Outward Register
5. Vacancy Registers
6. Attendance Registers.
7. Movement Registers
8. Stock Register of Purchases
9. Indent/Invoices
10. Cash Book
11. Day Book
12. Issue Registers.

4[1]b[vii] The particulars of any arrangement that exists for consultation with, or representation by, the members of the public in relation to the formulation of its policy of administration thereof;

The college has established the consultation centre for Chamarajanagara district public works (civil & other works). The following are the designated member of Consultation centre.

Principal, two Professors, two Associate Professors, CCTEK Co-ordinator, Accounts officer

4[1] b(viii) Statement of the boards, Councils, Committees and other bodies consisting of two or more persons constituted and it's part or for the purpose of it to advise, and as to whether meetings of these boards, councils, committees and other bodies are open to the public, or the minutes of such meetings are accessible for public.

	Committee	Headed By
1	Anti-ragging Committee	Principal, two Professors, two Associate Professor, Warden Boys Hostel. Warden Girls Hostel, Circle Inspector of Police- Chamarjangara, Boys Student representative, Girls student representative, Student representative
2	Redressal Committee	Principal, two Professors, two Associate Professors
3	Women Protection cell	Principal, two Lady Associate Professor, Girls student representative
4	Department Student Counseling	HOD, Professor and a senior faculty

4[1]b (ix) A directory of its officers & Employees

- Nil-

4[1] b [x] Statement of Monthly Salary (As on 01-01-2022)

SI No	Name	Designation	Scale	AGP	Basic
1	Dr. Venkatesh	Principal	144200-218200	-	193800
2	Dr.Parashivamurthy K.I.	Professor	144200-218200	-	193800
3	Dr. Nagappa U Bajantri	Professor	144200-218200	-	193800
4	Chaya K.	Asst. Professor	79800-211500	-	82200
5	Sridhar M.K.	Asst. Professor	79800-211500	-	82200
6	Dr. Rangaraju H G	Asst. Professor	89800-211500	-	82200
7	Dr.Muniraju M.	Asst. Professor	79800-211500	-	95300
8	Dr. Raviraj M.	Asst. Professor	79800-211500	-	92500
9	Srinivas C H	Asst. Professor	79800-211500	-	107200
10	Vanajakshi N. M.	Asst. Professor	79800-211500	-	82200
11	R.S. Rekha	Asst.Professor	79800-211500	-	81200
12	Radhika B.	Asst.Professor	56100-182400	-	77500
13	Dr. Naveen G.M.	Asst.Professor	56100-182400	-	84700
14	Sachin B. P.	Asst.Professor	56100-182400	-	77500
15	Dakshina murthy M.	Asst.Professor	56100-182400	-	77500
16	Leelavathi V. V.	Asst.Professor	56100-182400	-	77500
17	Anjali Chathure	Asst.Professor	56100-182400	-	77500
18	Maruthi H. C.	Asst.Professor	56100-182400	-	77500
19	Venktachalapathy M .V.	Asst.Professor	56100-182400	-	77500
20	Rathan kumar K.	Asst.Professor	56100-182400	-	77500
21	Vishwanath C .R.	Asst.Professor	56100-182400	-	77500
22	Dinesh M. H.	Asst.Professor	56100-182400	-	77500
23	Dr. Lingaraju K .N.	Asst.Professor	56100-182400	-	77500
24	Revanna K.	Asst.Professor	56100-182400	-	77500
25	Dr.Satish kumar G.	Asst.Professor	57700-182400	-	73000
26	Harish kumar M.	Asst.Professor	56100-182400	-	77500
27	Dr. N Prasad	Asst.Professor	57700-182400	-	70900
28	Manjunatha K	Asst.Professor	56100-182400	-	77500
29	Pradeep S	Asst.Professor	57700-182400	-	77500
30	Chaithra Banasavadi	Asst.Professor	56100-182400	-	77500
31	Mallikarjuna H M	Asst.Professor	56100-182400	-	77500
32	Manil Raj	Asst.Professor	56100-182400	-	77500
33	Pavithra N	Asst.Professor	56100-182400	-	77500
34	Sandeep M	Asst.Professor	56100-182400	-	77500

SI No	Name	Designation	Scale	Basic	
1	Sharada B	Registrar	40900-78200	51400	
2	Basavaraja swamy M	Forman	17900-70850	44200	
3	Sanjay S	Forman	37900-70850	38727	
4	Lakshminarayana M R	Instructor	33450-62600	39800	
5	Lingaraju S P	Instructor	33450-62600	37900	
6	Harish R	FDA	37650-52650	30350	
7	Somanna C	Asst. Instructor	27650-52650	37900	
8	Bharath A	SDA	21400-42000	23500	
9	Niranjan Kumar	SDA	21400-42000	24600	
10	Saraswathi R	Stenographer	27650-52650	27545	

11	Krishnamurthy M	Helper	21400-42000	26400	
----	-----------------	--------	-------------	-------	--

4(1)b[xi] Budget Allocation for 2021-22 in Lakhs

Head of Account 2203-00-112-0-02, Drawing Officer Code: 1000ET0002

Quarters	Salary	051- General Expendi- ture	059- Miscelle- neous Expendi- ture	052 telephone	071 Building maintian	221- Equip- ments	041- Travelli- ng Expen- diture	132-Cappital	Total In Lakhs
1	20000000	0	0	7696	7696	0	0	0	20015392
2	10000000	63246	0	0	2000000	0	0	0	12063246
3	15000000	0	0	0	0	0	0	0	15000000
4	6084220	460000	0	7000	700000	1200000	0	414785	8866005
Total	51084220	523246	0	14696	2707696	1200000	0	414785	55944643

Budget Allocation for 2021-22 in Lakhs

Head of account 2203-00-112-0-02, Drawing officer Code: 1000ET0002

4[1]b[xii] The manner of execution of subsidy programs, including the amounts Allocated and the details of beneficiaries of such programs.

--- Nil ---

4[1]b[xiv] Details in respect of the information available to or held by it, reduced in an electronic form:

--- Nil ---

The Particular of facilities available to citizens for obtaining

The information, including the working hours of a library or reading room, if maintained for public use:

4[1]b[xv]

--- Nil ---

4(1) b[xvi] STATEMENT SHOWING THE PUBLIC AUTHORITIES/ PUBLIC INFORMATION OFFICER/ ASST. PUBLIC INFORMATION OFFICER AND APPELLATE AUTHORITIES IN THE DIRECTORATE

S.No.	Public authorities	Public Information Officer Right to Information Act 2005, Clause 5[1]	Asst. Public Information Officer Right to Information Act 2005 Clause 5[2]	Appellate Authorities Right to Information Act 2005, Clause 9[1]
1.	Government Engineering College, Bedarapur, Chamarajanagara-571313	Principal, Ph-08226-230055, Fax:08226-230022 Website:www,gec-chamarajanagara.ac.in	Administrative Officer/ Registrar/ Superintend	Joint Director, (Admin.) Department of Technical Education. Ph: 22140923 Fax: 22261212 Email: dtekar@hotmail.com Web: www.dte.kar.nic.in

The Names, Designations and other particulars of the **Public Information Officers:**

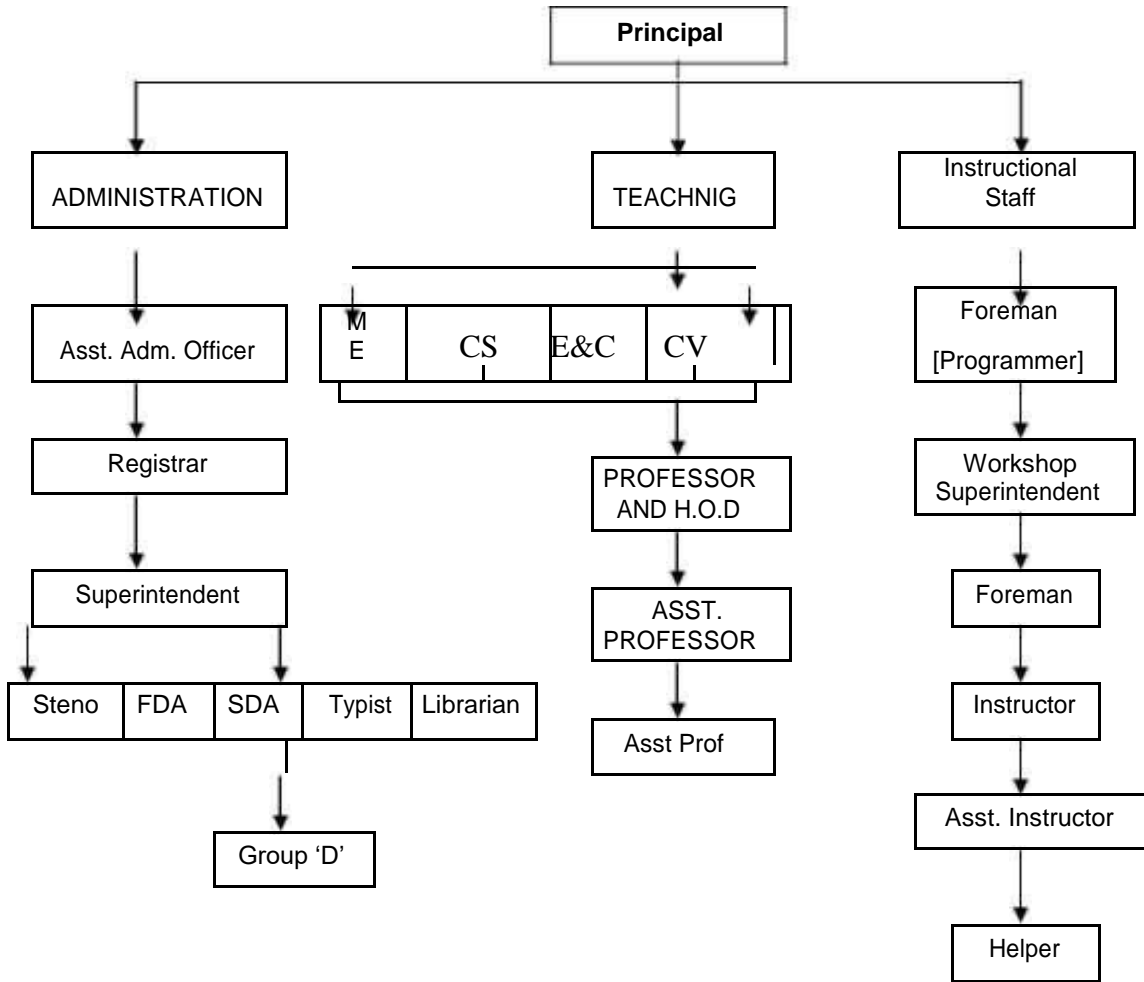
Name	Designation	Other Information
Dr. Venkatesh D	Professor and In-Charge Principal	Ph-08226-230055, Fax:08226-230022 Website:www,gec-chamarajanagara.ac.in

4[1]b [xvii] Such other information as may be prescribed:

NIL

4(1)b [i] ORGANISATION CHART

GOVERNMENT ENGINEERING COLLEGE, CHAMARAJANAGARA



Note: To be read course-wise separately